



To: Members of the Licensing
Committee

Date: 16 January 2013

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Dear Councillor

You are invited to attend a meeting of the **LICENSING COMMITTEE** to be held at **2.00 pm** on **THURSDAY, 24 JANUARY 2013** in the **COUNCIL CHAMBER, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

PART 2 - CONFIDENTIAL ITEM

It is recommended in accordance with Section 100A(4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item(s) of business because it is likely that exempt information as defined in paragraphs 13 and 14 of Part 4 of Schedule 12A of the Act would be disclosed.

4 REVIEW OF SUSPENSION OF LICENCE - DRIVER NO. 043844 (Pages 5 - 12)

To consider a confidential report by the Head of Planning and Public Protection Services (copy enclosed) seeking members' review of the suspension period previously imposed on Licensed Driver No. 043844.

MEMBERSHIP

Councillors

Brian Blakeley
Joan Butterfield
Bill Cowie
Richard Davies
Stuart Davies
Hugh Irving

Barry Mellor
Win Mullen-James
Peter Owen
Arwel Roberts
Cefyn Williams

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LICENSING COMMITTEE PROCEDURE FOR THE DETERMINATION OF LICENSING APPLICATIONS

STEP	DESCRIPTION
1.	Head of Planning and Public Protection (or representative) briefly announces the application
2.	The applicant is requested to present his/her case The applicant can call any witnesses he/she chooses in support of the application
3.	Committee members can question the applicant and or his witnesses
4.	Any objectors to the application will be invited to speak
5.	The applicant is given the opportunity to question the objectors
6.	Committee members can ask questions of the objectors
7.	Technical officers are invited to present any findings (Police, Fire Service, Building Control, Pollution Control)
8.	The committee members followed by the applicant and objectors can ask questions of the technical officers
9.	The applicant will be invited to make a final statement
10.	The Head of Planning and Public Protection will make a final statement (if required)
11.	The following will be requested to leave the meeting whilst the application is discussed by members – the applicant, all third parties, Head of Planning and Public Protection, technical officers, press and public NB The only people remaining should be – committee members, translator, committee’s legal adviser and the minute taker
12.	The committee members will consider the application taking into account the evidence heard
13.	When the members have reached their decision, all parties will be recalled and the applicant will be informed of the members decision
14.	The applicant will be informed of the decision in writing as soon as practicable

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By virtue of paragraph(s) 13, 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

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